



Special Health Care Needs Care Plan

To the Health Care Provider completing the attached Care Plan:

Thank you for your assistance in helping Haddonfield Child Care to provide the best possible care for your patient.

When completing this form, please take into account that, in addition to the regular school day, this child will be attending a before and/or after school program for extended periods where there is no nurse or other medical personnel available. This form is intended for use during that period of before and/or after school hours, and is in addition to any plans/instructions which you may have previously completed for the regular school day.

Please be sure that all instructions and terminology are clear and understandable to the average layman, and that the plans recommended may be carried out by typical child care staff. Also please note that, if medication is to be administered, or special equipment is needed, the child must have an additional prescription so that Haddonfield Child Care will have its own supply. We do not have access to medications/equipment supplied to the school nurse.

In the case of a child whose care is complex, or requires significant advance training of staff, Haddonfield Child Care will discuss with you and the parent/guardian the exact nature of the needed care and how/when training may be obtained.

If you have any questions about this matter, please contact our Executive Director, Donna Marie Clancy, at (856) 429-1603.

Please return this form to the parent, or mail it directly to:

**Attn: Donna Marie Clancy
Haddonfield Child Care
PO Box 107
Haddonfield, NJ 08033**

Thank you for your prompt completion of this form.

Donna Marie Clancy
Executive Director
Haddonfield Child Care